

FCMENC Executive Board Meeting
August 26, 2007
Lake Mary Marriott

Members Absent: Brent Mounger (Immediate Past President)

- I. Call to Order and Welcome (10:20 AM)
- II. Approval of the *Minutes*
 - a. *Motion to Wave Reading of the Minutes (Burburan/Autrey)*
 - b. *Motion to Approve Minutes from May 19th Meeting (Autrey/Casiano)*
- III. Parliamentarian
 - a. Second Reading Article III Section 8
 - i. *Motion (Verdoni/Wing) Motion Passes*
 - b. Second Reading (Article 11 Sect. 1)
 - i. *Motion (Smokay/ Stearns) Motion Passes*
 - c. All Bylaw revisions take effect today.
- IV. Secretary
 - a. Newsletter Updates/Deadlines/Dates
 - i. Planning to Release September 7th. Chapter Presidents and advisors as well as to Everyone in FCMENC. Newsletter Articles due by September 5th.
 - ii. The Membership Chair and I are planning to work together on this endeavor to make delivery of the newsletter a success. Membership Chair will send newsletter to membership and I will send to collegiate sponsors and chapter presidents
 - iii. This delivery system will enable us to reach chapters that have registered members, but do not attend FMEA to receive information from us.
 - iv. Sections of Newsletter in September's Issue include Advocacy Corner with Morgan, The Monthly Introductory Article from the President/Exec Board Officer, and a Chapter Ideas Forum which will require participation from all chapters in the state.
 - v. Monthly- Newsletters need deadlines for submissions each month.- David Verdoni
 - vi. All Exec Board Contributes to the Newsletter
 1. Sarah- Getting to know the website
 2. Articles from Everyone this year per David Verdoni
- V. Advocacy
 - a. Advocacy- Tom Pearson and I working to bring a speaker to the Fall Conference (Financial). Frank Minor's Contact information is still needed (lobbyist for the Arts). Frank Minor's, and James Perry are the primary speakers for this conference.
 - b. Theme- Why and How of Advocacy
 - c. Budget- MENC Webinar's are currently free so in the future if we are continuing this it will cost 39 dollars but for right now it is free.
- VI. Membership
 - a. David Verdoni- Was able to attend most Conferences of Component Organizations this summer and Oscar (FMEA Tech) was able to give us access to the Membership Database.
 - b. Facilitates Newsletter Delivery
 - i. Welcome Back Email for all members (April through the Conference)
 - ii. Secretary and President will have the Password
- VII. Awards
 - a. Application for Awards was finished by the chair and reviewed by the board
 - b. Fall Speakers- Award Template in Binders
 - c. Tri-M Chapter Previous Project

- d. Most Involved Chapter Application and Most Improved Chapter Applications
- VIII. Treasurer
- a. Proposed Budget (Budget Analysis by Jessica)
 - i. Budget must continue on for the years to come- It is imperative!
 - ii. Reimbursements are our highest expenses
 - iii. Budget accepted by the Executive Board
 - iv. 16 dollars for shirt, 6 dollars for the pin, 20 dollars for the combo. This organization will not survive with just T-Shirt Cost
 - b. Fundraising Suggestions
 - i. Selling Flowers for Performers at FMEA-
 - 1. Morgann, Amanda, and Holly will do further investigation into the matter
 - ii. Florida Collegiate Membership is the Highest in the Nation. Putting on a dollar or two for each meeting directed to us would be profitable as well.
 - iii. Adjusting the T-Shirt Sizes to smaller sizes, not ordering more.
 - c. 1st Quarter Report (May-July)
 - i. Analysis of the Budget and acceptance by board.
 - d. 2nd Quarter Report (August-October) Due Nov. 1
- IX. Membership Membership
- a. Drafts (Changes were then discussed by all of the executive board and submitted to the membership chair)
 - i. Scholarship (Ready by October 1st)*On website
 - 1. Students will work 8 hours total on the scholarship.
 - ii. Surveys (Ready by October 6th)
 - 1. Form for Fall Conference Registration separate from survey of Fall Conference and FMEA
 - iii. Board Applications (Ready by October 1st)*
 - 1. Interviews for Appointed Chair Applications
 - iv. Fall Registration (Ready by September 1st)*
- X. Web Technician
- a. New Website! – Introduction- Took a long time to get off the ground
 - b. Email for Web-chair Fcmenc.webchair@gmail.com
 - c. Discussion
 - i. Fall Conference Registration needs to be up soon and followed by January Conference information at a later date.
- XI. Break (11:50 Adjourned)
- XII. President Report
- a. Summer Conferences are free. Urging the membership to attend Summer Conferences to all members. Push for Collegiate Members to go is a goal this year.
 - b. Chapter Resource Meeting was a thing of the past. We are bringing it back when it could have already been in place with some follow through from previous groups
- XIII. New Business
- a. Fall Conference
 - i. Executive Board
 - 1. Meeting October 6th beginning 5:00 p.m.
 - 2. Registration- Helping Jessica
 - 3. Meet/Greet- Meeting Chapter Presidents and Representatives from each school
 - 4. Surveys and Chapter Presidents- Presidents Forum in January. Setting it in stone once again.

5. Debriefing immediately following- 6:00pm. 30 minutes. Successes and what to do better for next year
 6. Inviting Speakers for Beginning Teachers Panel
- ii. Schedule/Sessions
 - 11:30 a.m. - 12:00 p.m. Registration
 - 12:00 p.m. - 12:45 p.m. Welcome (with refreshments)
 - 1:00 p.m. - 2:00 p.m. Interest session I [Morgan/Pearson]
 - 2:00 p.m. 2:15 p.m. Break
 - 2:15 p.m. - 3:30 p.m. "Lessons Learned" Panel with interns/young teachers
 - 3:30 p.m. - 3:45 p.m. Break/Move to Break-out rooms
 - 3:45 p.m. 4:45 p.m. Break -out Sessions: FVA,FBA,FOA "Building your program"
 - 4:45 p.m. - 5:00 p.m. Break/Move back to large room
 - 5:00 p.m. - 6:00 p.m. FMSA Meet and Greet
 - 6:00 p.m. - 6:30 p.m. FCMENC Executive Board Debriefing
 - iii. Break-outs:
 1. FVA- Mr. Jeff Redding
 2. FBA- Mr. Charles Watford & Ms. Jeanie Berry
 3. FOA- Ms. Heather Harding & Ms. Lisa Hopko
 - iv. "Lessons Learned" Panel
 1. Ideas for Speakers were then presented and assigned for research by the executive board.
 - v. Schedule sign up for January Conference will be forthcoming by David Verdoni
- b. January Conference
 - i. Speakers/Sessions- need volunteers to coordinate sessions.
 1. Carolyn Minear – OCPS – “Recruiting”
 2. Jay Gephart – Purdue – “Balance and Blend in a Director’s Life”
 3. John Southall – IRCC – “Beyond the Baton”
 4. FMSA – “Interviewing/Mock Interviews”
 5. Nicholas Casiano/FCMENC - Tri-M “Funding your Future”
 6. Executive Board/Presidents Forum
 7. General Business Meeting I
 8. General Business Meeting II
 - ii. Executive Board
 1. Tuesday Evening Meeting this year for Registration training
 2. Wednesday
 - a. Flyers/Set-up
 - i. Jessica will be making posters announcing where you can buy the T-Shirts
 - ii. Help with placing fliers throughout the hotels for FMEA
 - b. FCMENC Board Meeting followed by Presidents Forum. Asking for a room in the convention center instead of Hotel Lobby.
 3. Thursday
 - a. Mini-concerts
 - b. T-Shirt Booth/Registration Rotation
 - c. T-Shirt Sales @ Concerts
 - d. General Business Meeting I
 - i. Simple Refreshments will be provided (Dessert, Water)
 - ii. Cost of Food is Expensive so Desserts seem to be the feasible option
 4. Friday
 - a. See Above

- b. Chair Applicant Interviews
 - i. Chairpersons need to be in the interview for their new respective position
- c. Executive Board Dinner
- 5. Saturday
 - a. General Business Meeting II (Elections)
 - b. Membership Picture was successful last year. We will continue this plan
 - c. Brief Executive Board Meeting with new Board members/Reimbursements
 - d. TPAC Concerts/T-Shirt Sales
 - e. We will be staying in the hotel through Saturday night. Please do not leave early. We need help with TPAC Performance T-Shirt selling.
- 6. Sunday
 - a. FMEA Board Debriefing

XIV. Conference Projects/Needs

- a. T-Shirt Design/Order
- b. Charlie Parker quote: Jessica Stearns
- c. Theme "Transformation: Changing our perception"
 - i. Stonewashed Green (Music T's)
 - ii. Chain of Musical Instruments in the "evolutionary chain"
 - iii. Let the Music Transform you.
- d. Hotel Accommodations Tuesday-Saturday?
 - i. All will be staying Tuesday thru Friday with some not staying Saturday
- e. Help with Tri-M Session
 - i. Nicholas needs help for the TRI M session with research and ideas. Please help him out.
- f. Pictures will be taken and Video footage will also be taken to create a "commercial". This will help with advertising for FCMENC
- g. Schedules/Sign-ups determined closer to the event by sign up sheets. Flyer for Conference Packets Due October- Jessica will be working on it for early October

XV. Future of Organization

- a. Action Plan- Florida Music Educators Assoc Strategic Plan Focus Elements (2005-2007). Long Term planning is a major goal for David Verdoni in this organization.
 - i. Conference Survey- More participation and feedback from other chapters
 - ii. Feedback from Chapters is important in making these action plans work.
 - iii. Tri-M- Working with Tri-M Chair to "bridge the gap". Powerpoint to create a script to encourage High School Enrollment
 - iv. Morgann- Advocacy Benchmarks are being implemented.
 - v. Dr. Holcomb- Make Priorities in your decisions. You do not have to do all of these standards in your organization.
 - vi. David V. will email the new standards as dictated by FMEA. We as a board will decide the process together.
 - vii. Dr Holcomb- People go to sessions that are 'more known" (Band, Orchestra, Chorus) and shy away from sessions such as special needs, world music etc
- b. Pre-Planning is the key to our organization. Starting now to think about future conferences
 - i. Transformation- Creativity- Next Year's Theme
- c. Speaker/Volunteer Database- Build a list of speakers for chapters to find speakers in their area
- d. Fall & January

XVI. Working Projects

- a. Resource Guide/Calendar
 - i. Keeping the Guide updated.

- b. Individual Meetings throughout year. David is planning to meet with everyone individually to work on our resource guides.

XVII. Next Meeting: October 6th, 2007 5:00 p.m.- Lake Mary Florida

XVIII. Additions

- a. Adjustments to the schedule for hotels. May meeting will probably be changed to University Host or different hotel to lower money spent.
- b. Morgann- Travel Expenses for Frank Minor if he is available.

XIX. Adjourn (1:58 PM) Autrey/Casciano

X _____ David Verdoni- FCMENC President

X _____ David Wing FCMENC Secretary

