

Florida NAFME Collegiate Executive Board Meeting
Decmeber 12, 2012
Conference Call
10:00am

I. Call to Order- 10:04am (Parks)

II. Reading of the Minutes- Motion to waive (Hymon/Sorensen), passes

III. Approval of the Minutes- Motion to waive (Hymon/Sorensen), passes

IV. Reports

A. Immediate Past-President

B. President

i. FMEA

- FMEA Schedule of Events (FL NAFME Collegiate EBoard) Document
 - https://docs.google.com/a/mail.usf.edu/document/d/1ogqBPKINzgAGmlhPLn3U2yaL7QMw8mMduP_ZwEqZ0cs/edit

WEDNESDAY:

- Time we must arrive Wednesday TBD
- Parking: Park at TCC garage and leave it overnight. \$5 per day; much cheaper than hotel parking charges
- Pick up T-Shirts: Marshaun call to see what time they will be dropped off at TCC
- Executive Board Meeting Wednesday at 5pm, meet at TCC Lobby on 2nd floor
- President's Forum Meeting at TCC Lobby on 2nd floor at 6:30pm, not required but encouraged
- Executive Board and President's Dinner at Champs (Marriot Plaza)
- Check in with Chapter Presidents before or after dinner

THURSDAY:

- Executive Board Meeting & Stipend Recipients Meeting at 7:15am at the T-Shirt Booth
 - How Registration Booth and T-Shirt Booth will work 8am-5pm Thursday
 - Marshaun will need to stop by twice a day, each day, to pick up cash and deposit it at the bank
 - Wait until the next person scheduled is there to relieve you before you

leave!

- Check Google Doc for shifts and mini-concerts schedule
- Mini-concerts 10:30am-1:30pm
- Thursday at 2pm Westbrook Elementary ORFF Ensemble is not on FMEA Schedule, is it still happening?
- Thursday General Business Meeting #1 at 5:15pm at TCC 20
 - Conflict with mini-conference by 15 minutes

FRIDAY:

- Registration and T-Shirt Booth open 8am-2:30pm
- Mini-concerts 10:30am-1:30pm
- Interviews begin with appointed positions, their respective applicants, and President-elect (Natalie, Grace, Ajori, Hannah, applicants, time TBD)

SATURDAY:

- T-Shirt Booth open 8am-3:45 (We continue to sell shirts until sold out!)
- General Business Meeting #2 at 10am at TCC 18
 - Elections
- Schedule May Meeting with Executive Board (Past and Present)
 - Figure out calendars so we can schedule a meeting easily
- Who will be staying Saturday night?
 - Yes: Natalie, Lauren maybe, Marshaun, Ajori, Brad
 - No: Emily, Grace, Hannah

REMINDERS:

- Natalie is creating list for who needs a hotel room or not
- Save all receipts! Gas, food, parking, hotel
 - If you do not have a receipt, refunds cannot be provided
- Register for FMEA and you will be reimbursed

C. President Elect

i. President's Forum

- 7 people attending so far
- Having difficulty getting responses

D. Secretary

E. Treasurer

i. Community Involvement Project

- One applicant: Stetson University
- CNAfME Middle School Honors Chamber Winds Festival
- Will be rewarded once application is edited and approved

F. Parliamentarian

i. Elections

- Help passing out ballots and collecting them
- Ballots will not be created until FMEA

ii. Survey Project Database to incorporate into the website

- Chapters around the state can communicate their ideas with each other
- Responsibility would be under one person
- More information at the next meeting

G. Historian

H. Membership Chair

I. Advocacy Chair

J. Webmaster

K. Chapter Advisor

V. Unfinished Business

VI. New Business

VII. Announcements

VIII. Adjourn- 10:43am (Parks)