

**NAfME Collegiate State Executive Board Meeting,**  
**May 17, 2015**

- I. Call to Order at 12:06pm
  - a. Officers in attendance
    - i. Marissa Kotzin, Christopher Sampson, Kristen Lichtenthal, Emmanuel Rodriguez, Scott Mullen, Andrew López, Melissa Roeder
  - b. FMEA members in attendance
    - i. Dr. Kathleen D. Sanz, Dr. Shelby Chipman
- II. Welcome and Introductions
- III. 2014-2015 Executive Board Reports
  - a. President-Elect, Marissa
    - i. It is highly suggested to attend the FMEA Board Meetings in January.
      - 1. There is a possible name change: From Florida Music Educators Association to Florida Music Education Association.
    - ii. Performances this year will NOT be held in the Straz Theater due to a visiting Broadway show.
    - iii. Christopher and Marissa have been talking to Collegiate Chapter Presidents through Counterpart Calls.
      - 1. The Chapter Presidents will receive assistance writing short and long-term progress plans (1-year and 4-year plans).
    - iv. We have 541 registered members of Florida NAfME Collegiate (dues-paying members).
      - 1. Manageable goal for the future: Grow to 600 members.
  - b. Treasurer
    - i. Printed copy of 2014-2015 NAfME Collegiate Financial Report (attached in a separate file).
    - ii. We ended with approx. \$7,000 in extra funds.
  - c. Parliamentarian
    - i. The only bylaw change that was approved was Article XII: Chapter Operations (implemented the use of the Chapter Update Form).
      - 1. Must decide on a due date for the Chapter Update Form.
    - ii. Possession of Officer's Handbook
    - iii. Article XI, Section 2: Amendments, Implementation
  - d. Secretary
    - i. Website Updates
      - 1. Encourage the Collegiate Forums!
      - 2. Please send news and pictures for the website
      - 3. Need bios and pictures from new EBoard members
    - ii. Chapter Update Form has been updated with phone numbers
- IV. 2015 Fall Conference
  - a. Location: University of Central Florida
    - i. Booking will be done through a third party.

- b. Date: 9/26/15-9/27/15 (Saturday-Sunday)
  - i. This is an open date for every college except for the University of Florida and FAMU (Football games).
  - ii. Those with Football conflicts can attend Sunday's events since they cannot attend Saturday.
  - iii. This is the most conducive schedule we've had in the past three years, so Officers should encourage as many students to attend as possible.
- c. Conference Scheduling (tentative schedule is attached in a separate file)
  - i. Discussion: How many presenters should we schedule per block?
    - 1. Ideally, we will have more than one so students can go to presentations that apply to their specialization.
  - ii. The "Meet the Supervisors" session
    - 1. Perhaps we could split the Supervisors into separate presentations; One focused on Freshman/Sophomore Music Ed Majors and one focused on Junior/Senior/Interning Music Ed Majors.
  - iii. Speakers/Clinics/Sessions Ideas
    - 1. Keynote Speaker: Dr. Southall, Mrs. Cindy Berry, Neil Jenkins, Dr. Tim, Peter Boonshaft, Beth Cummings, Dr. Thomas, Jerry Junkin, Jack Stamp, David Maslanka, Eric Whitacre/John Mackey
    - 2. From Andrew: Dr. Scott Tobias: "So You Want to be a College Band Director"
    - 3. From Emmanuel: Dr. Clemmens and Dr. Thomas: "Music Technology in the Classroom", "Non-Music Related Professional Organizations"
    - 4. From Marissa: Claude Cashnik, Brian Sullivan and Gary Underwood: "Basic Instrument Repair", Patrick Duncan: "Process-Based Teaching in a Product-Based Society"
    - 5. From Christopher: Neil Jenkins: "Membership in all of Florida's Organizations/Alphabet Soup", Christopher Sampson: "Developing a Good Relationship with Your Faculty", Speaker TBA: "So it's August and you don't have a job. What do you do now?", Speaker TBA: "Choosing which Festival to Attend", "Developing a Music Theory Curriculum", "Collaboration Ideas with Other Arts Teachers", "Finding Summer Internships", J.W. Pepper: "Copyright Laws", "Developing a Good Booster Program", Kevin Ford and Christopher DeLeon: "Building Student Leadership in your Band Program"
    - 6. From Kristen: Chris Burns: "Technology and Websites in the Elementary Classroom", Brian Sullivan: "Solfege in the Band Classroom"
    - 7. From the State Collegiate Members: Miami: "Behavior Management Techniques in the Music Classroom", FIU: "Hands-On

Rehearsal Clinic or Master Class”, FAU: “What Does a First-Year Budget Look Like/Crash-Course in Program Finances”

8. “Starred Sessions”
    - a. Keynote Speaker: Jerry Junkin, Dr. Tim, Eric Whitacre
    - b. Collegiate Officers Forum
    - c. “Instrument Repair” #1
    - d. “Elementary Music Methods: What should students learn at one levels/Certifications and Schools of Thought” #2
    - e. “Organization Membership Panel” #6
    - f. “Arts Collaboration” #5
    - g. “Building a Student Leadership Program” #3
    - h. “Music Program Finances” #4
  9. “Final Sessions”
    - a. Instrument Repair
    - b. Elementary Benchmarks
    - c. Building a Student Leadership Program
    - d. Music Program Finances
      - i. Discussion Tabled.
        1. Need to replace one session with a choral-based session.
- d. Hotel blocks
- V. Throughout the Year
- a. Counterpart Calls
    - i. Contact with Collegiate chapters at least one a month
    - ii. “Red Flag” chapters:
      1. FIU, FSU, FAU, USF, UF
  - b. Membership Numbers
  - c. FMEA Block Sessions
    - i. “Diversity in Music Education: The Pathway to Lifelong Learning and Participation”
  - d. Leadership conference/Advocacy Summit
- VI. 2015 Board Statements
- a. President-Elect
    - i. Communication with Collegiate Chapters
      1. FIU’s NAfME Chapter is having trouble because they are responsible for running the Music Ed forum.
      2. FSU is having some troubles.
      3. FAU had trouble contacting Christopher’s successor.
    - ii. Creation of an Executive Board Letterhead
  - b. Treasurer
    - i. Counterpart Calls
      1. USF: They do not have an official bank account.

2. SEU: Charges a \$25 membership fee, which also buys the member a shirt.
      3. UM: Too few members.
      4. UF: Issue with scheduling (NAfME meeting are scheduled at a time when very few students are on campus, which leads to decreased membership).
      5. FSU: Trying to convince SGA that Midwest is a good investment.
    - c. Parliamentarian
      - i. Struggle with replies from other chapters' Parliamentarians.
    - d. Secretary
      - i. Creating a "universal model" for record keeping, attendance, and minute-taking.
    - e. Advocacy
      - i. Updates from State Legislation
- VII. Miscellaneous
  - a. Revisions to Bylaws
    - i. Article X, Section 1
      1. Kristen Seconds
      2. Passed
    - ii. Article XI, Section 2
      1. Scott Seconds
      2. Passed
- VIII. Adjournment
  - a. Adjourned at 2:50pm