

**FCMENC Executive Board Meeting**  
**September 4, 2011**  
**2:00pm**

**Meeting Agenda**

- I. Call to Order (Crane 2:16)
- II. Reading of the Minutes (Commander/Sorensen)
- III. Approval of the Minutes (Commander/Sorensen)
- IV. Reports
  - a. Immediate Past-President
  - b. President
    - i. New Advisor- Dr. Shelby Chipman, FAMU
    - ii. October Conference Details
      - 1. Stetson University
        - a. Dr. Musgrave has ensured space
      - 2. Lee- Dr. Kimberly VanWeelden from FSU instead of Dr. Darrow, same presentation
      - 3. Push the details to chapters nearby and your own!
    - iii. Scheduling of October Meeting
      - 1. Friday, September 30<sup>th</sup>, time TBD
      - 2. Contact Jon when you will know your schedule for that day/evening
    - iv. Review of Calendar
      - 1. FMEA is next big event
        - a. Register for FMEA at lowest price possible; ends DECEMBER 15<sup>TH</sup>
    - v. Discussion of Mini-Concert Session Coordinator Duties
      - 1. Contact your clinicians ASAP, as you receive their contact information
    - vi. January FMEA Details
      - 1. Meeting night before conference begins, on January 11<sup>th</sup>
      - 2. Information about Presidents' Forum to be relayed soon
      - 3. Five sessions for FCMENC members specifically
      - 4. Renew FMEA membership
      - 5. T-shirt sales, registration booth assignments soon
    - vii. NAFME Collegiate Name Change?
      - 1. Above name may become our new one
  - c. President-Elect
    - i. Contacting Chapter Presidents
      - 1. Contacted all but one or two, but majority have been fully complete
  - d. Secretary
  - e. Treasurer
    - i. 2011-2012 Budget
      - 1. Need to pay the webmaster!
  - f. Parliamentarian

- i. Getting together information about proposed bylaw for missed meeting consequences
  - g. Historian
    - i. Working with Webmaster to situate website
  - h. Membership Chair
    - i. Working on getting contact information for chapters/collegiate members
  - i. Advocacy Chair
    - i. Nothing yet, but will keep us posted
- V. Old Business
- VI. New Business
  - a. Approval of Fall Conference Schedule (see attached at bottom)
    - i. Move to approve calendar (Warnet/Sorensen). Motion passes.
  - b. Move to approve budget (Commander/Warnet). Motion passes.
- VII. Additions
  - a. Informal vote to stay in the Marriott Waterside
  - b. Watch email from Jon Crane
- VIII. Adjourn (Commander/Sorensen 3:00)

**2011 FCMENC Fall Conference  
October 1, 2011**

8-9am	Registration for FCMENC attendees
9-10am	Keynote Speaker from FCMEA component (Dr. Peter Weber from Northwestern)
10:15-11:45am	Session(s) with FMSA Music Supervisors
11:45-1:15pm	Lunch
1:15-2:30pm	Breakout Session with FCMENC Presenters (Dr. Williams of USF and Dr. Darrow of FSU as of right now)
2:45-4pm	Breakout Session (Same presenters)
4:15-5pm (or 5:15)	Closing Remarks from Keynote Speaker (May change to 5:15pm, if FCMEA advises this)